



APPROVED MINUTES

ENVIRONMENTAL QUALITY ADVISORY BOARD CITY OF SCOTTSDALE COMMUNITY DESIGN STUDIO 7506 E. INDIAN SCHOOL RD SCOTTSDALE, ARIZONA WEDNESDAY, MAY 17, 2006

SUMMARIZED REGULAR MEETING MINUTES

PRESENT: Daniel Basinger, Chairman
Jay Spector, Vice-Chairman
Michele Cohen, Board Member
Ron Hand, Board Member
Jimmy Leung, Board Member (arrived at 5:16 p.m.)
James Mulloy, Board Member
Brian Munson, Board Member (departed at 6:23 p.m.)

STAFF: Larry Person

1. CALL TO ORDER

The regular meeting of the Environmental Quality Advisory Board was called to order by Vice-Chairman Spector at 5:10 p.m.

2. ROLL CALL AND APPROVAL OF 4/14/06 MEETING/RETREAT MINUTES

A roll call confirmed the presence of Board Members as noted above. Mr. Person noted the presence of a quorum.

Board Member Munson noted that Vice-Chairman Spector's name is missing on the third paragraph on page 4.

Board Member Munson queried the sentence in the sixth paragraph on page 11: "Vice-Chairman Spector noted that Green Building recycling is a priority." Vice-Chairman Spector requested that the sentence be corrected to reflect that he believes job site recycling and Green Building construction are priorities.

CHAIRMAN BASINGER MOVED THE APPROVAL OF THE AMENDED MINUTES OF THE APRIL 14, 2006 RETREAT. BOARD MEMBER HAND SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0).

Vice-Chairman Spector congratulated Board Member Hand on City Council's unanimous vote for his reappointment to EQAB.

3. **PUBLIC COMMENT**

None.

4. **RECOMMENDED REVISED LIST OF ENERGY ADVISORY COMMITTEE MEMBERS FOR MAYOR/COUNCIL APPROVAL**

Mr. Person noted that the Council's marked agenda is in the packet, which contains a list of the appointees to the three standing committees who are not EQAB members. EQAB previously approved all three of these lists but the list of non Board Members for the Energy Advisory Committee was abbreviated. He explained that this item is on the agenda so that EQAB can formally vote on this list of seven non-EQAB members..

Vice-Chairman Spector requested confirmation that the people on this list had been contacted. Board Members Leung and Mulloy confirmed that these individuals are prepared to serve on the Committee.

BOARD MEMBER MUNSON MOVED FORMAL APPROVAL OF THE REVISED LIST OF SEVEN NON-EQAB MEMBERS OF THE ENERGY ADVISORY COMMITTEE WHOSE NAMES HAVE BEEN APPROVED BY CITY COUNCIL. BOARD MEMBER COHEN SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SEVEN (7) TO ZERO (0).

5 **RECOMMENDATIONS FOR RON HAND'S SECOND TERM BOARD OPENING**

Mr. Person noted that this item was on the agenda so that the Board could formally vote on Board Member Hand's reappointment.

CHAIRMAN BASINGER MOVED TO RECOMMEND FORMAL APPROVAL OF BOARD MEMBER HAND'S REAPPOINTMENT TO THE ENVIRONMENTAL QUALITY ADVISORY BOARD. BOARD MEMBER LEUNG SECONDED THE MOTION.

Mr. Person commented that the Mayor and City Councilmembers complimented Board Member Hand personally. He elaborated that because Councilmembers had received Vice-Chairman Spector's note and were aware of the hours that Board Member Hand has dedicated, especially to the Green Building Remodeling Guidelines, they took the unusual step of closing nominations with Board Member Hand as the only candidate. Vice-Chairman Spector added that he received some responses from Councilmembers which were very complimentary of Board Member Hand's efforts in particular and of the work of the Board as a whole.

VICE-CHAIRMAN SPECTOR CALLED FOR A VOTE ON THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SIX (6) TO ZERO (0). BOARD MEMBER HAND ABSTAINED FROM VOTING.

6. REVISED EQAB COMMITTEE BY-LAWS

Mr. Person briefly outlined the following three primary changes to the EQAB Standing Committee Guidelines for each of the three standing sub-committees:

- Appointments shall be for a term of one year instead of two;
- Clarify EQAB's management responsibility over the committees;
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Add the requirement that a majority of each committee's members shall either be Scottsdale residents or work in Scottsdale. This allows committees that are more technical in nature to bring in members with technical expertise.

CHAIRMAN BASINGER MOVED TO APPROVE THE FORMAL ADOPTION OF THE THREE STANDING COMMITTEE GUIDELINES. BOARD MEMBER HAND SECONDED THE MOTION, WHICH CARRIED BY A UNANIMOUS VOTE OF SEVEN (7) TO ZERO (0).

7. EQAB BOARD RETREAT STRATEGIC WORK PLAN

Vice-Chairman Spector opined that the strategic work plan drafted at the EQAB retreat is in a good format and volunteered to add some text to the draft over the next couple of weeks. The Green Building Strategic Plan could be attached and the resulting document could then be forwarded to the Mayor and Council. He undertook to present the plan to Councilmembers during a work session.

Vice-Chairman Spector commented that the EQAB retreat was successful and he appreciated the work put into it by Board Members, Mr. Person and Mr. Cafarella. He appreciated the Mayor taking time to share a working lunch with EQAB.

Vice-Chairman Spector suggested that further discussion occur at the June EQAB meeting in order to add detail to the strategic work plan. A discussion ensued on how to proceed. Board Members agreed to work on various sections of the plan and e-mail their work to Vice-Chairman Spector by June 2. Board Member Leung suggested that the Board also plan to revisit the priorities and evaluate progress at a point in the future.

8. ENERGY ADVISORY COMMITTEE STRATEGIC DIRECTION

Board Member Mulloy distributed a draft outline, noting that he previously met with Mr. Skidmore, Chairman Basinger and Mr. Person to discuss the direction the Committee might take. He has spoken with two additional candidates who would be valuable additions to the Committee. Board Member Mulloy requested input from the Board.

Board Member Mulloy presented a one-page energy policy which had been adopted in 2000. He is not aware of any subsequent updates. He opined that the 2000 policy is a good start but noted that energy self-sufficiency is not addressed in the current policy. Recalling the Mayor's suggestion of researching what other cities are doing for energy conservation, Board Member Mulloy cited the policies in Portland, Chicago, and Albuquerque.

Board Member Mulloy opined that the energy policy should contain a vision statement with clearly definable goals and an implementation plan with short and long-term components. He noted that self-sufficiency should be part of the energy policy. Board Member Mulloy asked the Board for input, expressing his concern of being prepared for the first meeting of the Energy Advisory Committee in June.

Vice-Chairman Spector stated that the proposed draft is a great outline of where the Committee needs to go. He charged the Committee with developing a discussion draft of an energy policy by December, with the goal of having a document for the Mayor and Council to consider in early Spring of 2007.

Mr. Person noted that the Energy Advisory Committee has not identified a staff member to implement energy initiatives. He suggested that the Energy Advisory Committee draw up concrete recommendations regarding the staffing, resources, and budget that would be necessary if EQAB recommended to the Mayor and Council that the City follow an energy implementation plan.

Chairman Basinger remarked that EQAB needs to support an energy plan and get Councilmembers on board ahead of time. The Board needs to give City Council substantial information about the problems the City is facing so that Councilmembers understand what is going on and that EQAB is paying attention to these issues. Vice-Chairman Spector added that this is one reason to go to City Council with a strategic plan that includes deliverables.

Mr. Person noted that the budget for FY 2006/2007 is practically finalized. Preliminary staff level discussions about the budget for FY 2007/2008 will begin shortly. Recommendations about resource needs for next year's budget need to be initially identified to staff within the next couple of months.

Board Member Leung asked how well the City is managing energy currently and whether that can be quantified. Board Member Mulloy agreed that benchmarking is essential to build a case.

A discussion on benchmarking and strategy ensued. It was noted that Mr. Skidmore has a wealth of information from which to build a very compelling case. Board Member Hand remarked that there are many ways of analyzing energy use without an expensive high-tech energy audit that Committee members could carry out themselves.

Vice-Chairman Spector summarized that the direction that the Board wants to give to the Energy Advisory Committee is to develop some baseline numbers of City buildings and energy costs associated with operating them, benchmark that data against similar communities, review the policies and practices of those communities, take the information to senior staff, and move forward with developing a policy. A discussion ensued on the significance of cost savings to the City. Board Member Mulloy opined that reliability and sustainability are important considerations to City Council.

Mr. Person remarked that it is important to remember that the City staff approached EQAB in 1999 to request an energy policy. The Board is not breaking new ground, but is updating the energy policy. Vice-Chairman Spector undertook to send an e-mail to the City Manager, advising that EQAB is in the process of revising the energy policy and asking permission to utilize Mr. Skidmore to assist in these efforts.

9. **UPDATE - SUSTAINABILITY INDICATORS REPORT**

Mr. Person reported that the graphic designer has worked on the sustainability indicators report and presented the new graphics to the Board.

10. **DEBRIEF - ENVIROKIDSFEST '06**

Mr. Person stated that the Steering Committee held a debriefing meeting on May 8th. Notes of the discussion are included in the meeting packets. He shared a series of photos depicting EnviroKidsFest preparations and activities. He advised the meeting that the only available date at WestWorld next year is Wednesday, April 25, 2007. Consideration is being given to moving the venue.

11. **UPDATE - ENVIRONMENTAL LEGISLATION**

Mr. Person reported that he has a copy of the legislative update given to the Mayor and Council on May 15. The City is not tracking any of the environmental bills.

Vice-Chairman Spector noted that a bill aimed at limiting the Department of Environmental Quality's ability to regulate 73 hazardous air pollutants was vetoed by the Governor. This represents a major victory for Arizona.

12. **STANDING COMMITTEE REPORTS**

WATER ADVISORY COMMITTEE

Board Member Munson reported that the Water Advisory Committee met on May 9. The Committee plans to meet regularly on the morning of the day before each EQAB meeting.

The Chaparral Water Treatment Plant is up and running. Vice-Chairman Spector asked Mr. Person to arrange a tour for Board Members. An expansion of the CAP Plant to 7.5 million gallons per day is being planned. The Department is seeking approval on some wells as part of the aquifer storage and recovery program.

The Committee discussed adding storm water to the list of topics for consideration. Mr. Person suggested inviting Mr. Ashley Crouch to join the Committee because of his expertise in this area.

ENERGY ADVISORY COMMITTEE

None.

GREEN BUILDING ADVISORY COMMITTEE

Board Member Cohen noted that the Green Building Advisory Committee did not meet in May. The next meeting is scheduled for June 13. The Education Committee met and are working out ideas for increasing the education component of the Green Building Advisory Committee. Ideas will be presented at the next meeting.

Board Member Cohen reported that the first Cable 11 show has been taped. Chairman Basinger requested that Mr. Person e-mail a schedule of air times to Board Members.

Board Member Cohen noted that the Senior Center is close to opening. She has requested a tour of the facility for the Green Building Advisory Committee. Board Member Hand noted that the next meeting of the Green Building Advisory Committee may be held at the new Senior Center. Board Member Cohen asked him to work on details with Mr. Floyd.

Board Member Hand stated that the lecture series topic of the new Green Building checklist, which had been scheduled for June, has postponed until the checklist has final approval.

13. **UPDATES AND REMINDERS**

The 2007 schedule for the Living With the Sun lecture series has not yet been published.

Household Hazardous Waste Collection Day is on November 4.

Electronics Recycling Day is on October 14.

The next EQAB meeting is June 21, at which time Board Members will decide whether or not to meet in July.

The Green Building Expo will take place on October 6 and 7.

BOARD MEMBER SUGGESTIONS FOR ENVIRONMENTAL TOPICS ON FUTURE AGENDAS

Mr. Person noted that a draft of the City's news release is in the packets. Scottsdale has been honored by the EPA, who has accepted Scottsdale back into the National Environmental Performance Track. The State has named Scottsdale as a charter member of the Arizona Performance Track program, which is a new program. This is exciting news for the City and concrete and tangible benefits are anticipated.

13. **ADJOURNMENT**

With no further business to discuss, the meeting adjourned at 6:31 p.m.

Respectfully submitted,
A/V Tronics, Inc.